



10th September 2024

Dear Parents/Carers,

From time to time there are occasions during the school year when we may take informal photographs of the children involved in school activities. Examples of this include events such as visiting speakers and off-site class visits. These photographs are primarily to support the children's own work and class displays, and are also used on the school website. Photographs placed on the website are generally of groups rather than of individuals, never disclose the child's name or any personal details and are always anonymous. Occasionally photographers from local papers visit the school to celebrate special events.

Showbie is our online platform where children store digital work that is created in lessons, as well as some out of school tasks. Photos stored here may be viewed by children in the class in school and at home, and by all teachers.

We are aware that occasionally there may be parents who do **not** wish their child to be photographed. Please complete the online form using the link below so that we are clear about your wishes.

<https://forms.office.com/e/sBGPP6HVFr>

If you have already completed this in previous years, we would like to ask that you please complete the form using the link so that we have an up-to-date record.

Yours sincerely,

Mrs C. London

Assistant Headteacher

