



Friday 7th March 2025

Learning Conferences

Dear Parents / Carers,

From 6.00pm on Monday 10th March, you will be able to book a 10-minute appointment with your child's teacher for a learning conference to discuss their progress. These will take place in school on **Tuesday 1st April** and **Thursday 3rd April** starting from 3.40pm. In addition to this, a small number of classes will have some appointments available on Monday 31st March due to scheduling needs.

We use a booking system called School Cloud and attached to this letter is a guide for booking your learning conference. As you will see in the guide, go to <https://westleighjunior.schoolcloud.co.uk/> to book your appointment. You will need to enter your name and email address, followed by your child's details. You will then be able to select from the available dates and times. Following that, you will receive an email confirmation of your appointment. Please note the system will only allow one booking per child. Bookings will close on Thursday **27th March** at **4.00pm**.

If you have any difficulties making your appointment, please contact the school office.

Kind regards,

Mr M Aggus

Principal



01702 478593



office@wljs.porticoacademytrust.co.uk



www.westleighjunior.co.uk



Ronald Hill Grove,
Leigh-on-Sea
Essex, SS9 2JB